

SPRING TO-DO LIST

1

HOST THE PARENT EDUCATION NIGHT IN MAY

- Choose a date
- Advertise with enclosed backpack flyer and school posters
- Review and practice presentation
- Review summer learning research
- Test A/V equipment with ThinkStretch Presentation
- Present materials on scheduled night!

2

HOST STUDENT SUMMER LEARNING KICK-OFF ASSEMBLY END OF MAY OR JUNE

- Schedule time during school day for the assembly
- Test A/V equipment with ThinkStretch DVD
- Play DVD for kids and demonstrate sample books and medals
- Review Tips For Successful Student Kick-Off
- Hang posters in hallways to keep up the excitement at school
- Schedule morning announcements to be read the last week of school

3

DISTRIBUTE BOOKS THE LAST WEEK OF SCHOOL

Create a classroom packet for each teacher that includes:

- Teacher letter
- Parent letter for each student/family
- Summer Learning Book for each student
- Parent Guide for each student/family
- OPTIONAL - Flyer for Summer Playground schedule
- Summer Communications: Keep in touch all summer long with your parents and students
- Like us on Facebook and get weekly summer fun activities

4

OPTIONAL ORGANIZE SUMMER PLAYGROUND SESSIONS WITH VOLUNTEERS IN MAY

- ALL DOCUMENTS ARE AVAILABLE FOR DOWNLOAD
THINKSTRETCH.COM/PROGRAM-COORDINATORS-MATERIALS